

Term Information

Effective Term Autumn 2021
Previous Value Autumn 2015

Course Change Information

What change is being proposed? (If more than one, what changes are being proposed?)

We wish to add the option to offer this course as an online class.

What is the rationale for the proposed change(s)?

The NELC Department has decided to request approval to regularly offer this course in a distance learning format after having learned much about online foreign language course instruction during the pandemic emergency.

What are the programmatic implications of the proposed change(s)?

(e.g. program requirements to be added or removed, changes to be made in available resources, effect on other programs that use the course)?

N/A

Is approval of the request contingent upon the approval of other course or curricular program request? No

Is this a request to withdraw the course? No

General Information

Course Bulletin Listing/Subject Area Arabic
Fiscal Unit/Academic Org Near Eastern Languages/Culture - D0554
College/Academic Group Arts and Sciences
Level/Career Undergraduate
Course Number/Catalog 1103.01
Course Title Intermediate Modern Standard Arabic I
Transcript Abbreviation Int MS Arabic 1
Course Description Building on previously acquired functional abilities; using Arabic to express opinion and feelings; oral interaction in the classroom; reading authentic texts or various genres. Classroom track. Not open to native speakers of Arabic.
Semester Credit Hours/Units Fixed: 4

Offering Information

Length Of Course 14 Week, 12 Week
Flexibly Scheduled Course Never
Does any section of this course have a distance education component? Yes
Is any section of the course offered 100% at a distance
Previous Value No
Grading Basis Letter Grade
Repeatable No
Course Components Lecture
Grade Roster Component Lecture
Credit Available by Exam Yes
Exam Type Departmental Exams
Admission Condition Course No
Off Campus Never

Campus of Offering Columbus, Marion

Prerequisites and Exclusions

Prerequisites/Corequisites Prereq: 1102.01, 1102.02, or 4 cr hrs of 1102.51.
Exclusions Not open to students with credit for 1103.02 or 4 cr hrs of 1103.51.
Electronically Enforced No

Cross-Listings

Cross-Listings

Subject/CIP Code

Subject/CIP Code 16.1101
Subsidy Level General Studies Course
Intended Rank Freshman, Sophomore, Junior, Senior

Requirement/Elective Designation

Required for this unit's degrees, majors, and/or minors

General Education course:

Foreign Language

The course is an elective (for this or other units) or is a service course for other units

Course Details

Course goals or learning objectives/outcomes

- Further develop skills in social communications and interaction
- Discuss hypotheticals and uncertainties
- Build awareness of verb forms
- Build skill with use of Arabic dictionary
- Build awareness of aspects of cultural difference across Arabic-speaking world

Content Topic List

- Speaking and Listening in Intermediate Arabic about everyday life
- Conversations in Intermediate Arabic
- Arabic authentic materials
- Arabic cultural texts
- Measure system (verb forms) in Arabic
- Review of Arabic Grammar

Sought Concurrence No

Attachments

- Arabic 1103 Technical Review Checklist.docx: Tech. Review
(Other Supporting Documentation. Owner: Smith,Jeremie S)
- ARABIC 1103 - GE Rationale -Foreign Language - Labaki.pdf: GE Rationale
(GEC Model Curriculum Compliance Stmt. Owner: Smith,Jeremie S)
- ARABIC 1103 - GE Assessment Plan for Foreign Language - Labaki.docx: GE Assessment Plan
(GEC Course Assessment Plan. Owner: Smith,Jeremie S)
- ARABIC 1103 In-person Syllabus.docx: Classroom Syllabus
(Syllabus. Owner: Smith,Jeremie S)
- ARABIC 1103 Online Syllabus.docx: Online Syllabus
(Syllabus. Owner: Smith,Jeremie S)

Comments

- We have addressed all contingencies in the re-submitted syllabi and will share recommendations with the instructors that developed the course syllabi. Thank you for the helpful feedback. - Jeremie *(by Smith,Jeremie S on 12/15/2020 10:17 AM)*
- See 12-11-20 to M. Liu and J. Smith *(by Oldroyd,Shelby Quinn on 12/11/2020 02:48 PM)*

Workflow Information

Status	User(s)	Date/Time	Step
Submitted	Smith,Jeremie S	11/12/2020 01:28 PM	Submitted for Approval
Approved	Levi,Scott Cameron	11/12/2020 02:45 PM	Unit Approval
Approved	Haddad,Deborah Moore	11/12/2020 05:07 PM	College Approval
Revision Requested	Oldroyd,Shelby Quinn	12/11/2020 02:48 PM	ASCCAO Approval
Submitted	Smith,Jeremie S	12/15/2020 10:17 AM	Submitted for Approval
Approved	Levi,Scott Cameron	12/15/2020 10:29 AM	Unit Approval
Approved	Haddad,Deborah Moore	12/16/2020 08:01 AM	College Approval
Pending Approval	Jenkins,Mary Ellen Bigler Hanlin,Deborah Kay Oldroyd,Shelby Quinn Hilty,Michael Vankeerbergen,Bernadette Chantal	12/16/2020 08:02 AM	ASCCAO Approval



Intermediate Modern Standard Arabic I Online Syllabus

AR 1103 (-----) - Autumn 2021

Course Information

- **Course times and location:** Tuesdays, Wednesdays, Thursdays & Fridays in Zoom from [REDACTED] EST.
- **Credit hours:** 4 credits
- **Mode of delivery:** Distance Learning
Zoom Class link:
[will be added here](#)

Instructor

- **Name:**
- **Email:**
- **Office location:**
All Office hours will be held on the following link:
[will be added here](#)
- **Office hours----- & by appointment**
- **Preferred means of communication:**
 - My preferred method of communication for questions is **email**.
 - My class-wide communications will be sent through the Announcements tool in CarmenCanvas. Please check your [notification preferences](#) (go.osu.edu/canvas-notifications) to be sure you receive these messages.



Course Prerequisites

A successful completion of prerequisite: ARABIC 1102 - Elementary Modern Standard Arabic II or a placement exam.

Course Description

This online course is a continuation of the prior courses Elementary Modern Standard Arabic I & II, Arabic 1101 and Arabic 1102 and the third course of a sequence that leads to fulfillment of the general education (GE) requirement for the Foreign Language category. It focuses on the further development of the fundamental skills of listening, speaking, reading and writing in Modern Standard Arabic and the development of cultural knowledge and linguistic competency. The goal of this course is to increase student's knowledge of the Arabic language with a focus on Modern standard Arabic and the culture through a communicative and interactive approach. In other words, although students will be expected to learn grammatical structures, the emphasis will be on functional use of the language. By the end of this course the student will be able to speak, read, write and listen to Modern Standard Arabic at an intermediate level.

1- General Education Requirement:

Successful completion of this course leads to fulfillment of the general education (GE) requirement for the Foreign Language category:

Goals:

Students demonstrate skills in communication across ethnic, cultural, ideological, and national boundaries, and appreciate other cultures and patterns of thought.

Expected Learning Outcomes:

1. Students employ communicative skills (e.g. speaking, listening, reading, and/or writing) in a language other than their native language.
2. Students describe and analyze the cultural contexts and manifestations of the peoples who speak the language that they are studying.
3. Students compare and contrast the cultures and communities of the language that they are studying with their own.

C. Formal Assessment of Learning Outcomes

- 1) Learning outcome number 1 is assessed through the following measures:
 - a. Speaking: Participation grade and class presentations.
 - b. Listening: Assignments and exams.
 - c. Reading: Assignments and exams.
 - d. Writing: Class presentations, homework assignments, and exams.
- 2) Learning outcome number 2 is assessed through the following measures:
 - a. Quizzes, class presentations, and exams.
- 3) Learning outcome number 3 is assessed through the following measures:
 - a. Class presentations, quizzes, and exams.



Learning Outcomes

By the end of this course, students should successfully:

- ✓ Be able to read texts on familiar topics and understand the main ideas.
- ✓ Have confidence in your ability to guess the meaning of new words from context.
- ✓ Be able to speak about yourself, your life, and your environment, and initiate and sustain conversations on several daily life topics.
- ✓ Understand native speakers accustomed to dealing with foreign learners of Arabic.
- ✓ Be able to write paragraphs on familiar topics.
- ✓ Be able to understand all basic sentence structures of Arabic.
- ✓ Be aware of aspects of Arab culture connected to everyday life.

How This Online Course Works

Mode of delivery: This course is 100% online. The course entails four required sessions where you must be logged in to Carmen Zoom at the scheduled time of class. This course meets synchronously (real-time) on Canvas Zoom weekly on Tuesdays, Wednesdays, Thursdays & Fridays from----- EST.

Due to the interactive nature of our classes, all students are required to turn their camera on at all time during the classes. Students and instructors are encouraged to use a ‘virtual background,’ if they feel that such a background would protect their privacy. Students have the option to appear in an audio-only mode during recording.

Pace of online activities: This course is divided into weekly modules that are released on Sunday for the upcoming week. Students are expected to keep pace with assigned homework and weekly deadlines listed on Canvas in Course Modules and Course Assignments.

Credit hours and work expectations: This is a 4 credit-hour course. According to [Ohio State bylaws on instruction](http://go.osu.edu/credithours) (go.osu.edu/credithours), students should expect around 4 hours per week of time spent on direct instruction (instructor content and Carmen activities, for example) in addition to 8 hours of homework (reading and assignment preparation, for example) to receive a grade of C average.

Attendance and participation requirements:

Because this is an **online course**, your attendance is based on your online activity and participation. The following is a summary of students’ expected participation:

- **Participating in live (Synchronous) CarmenZoom class sessions and Canvas for attendance: Required four times weekly at the time of class.**

This is a fully online class, and you are required to attend **synchronous “real-time” class sessions**, which will be held through Carmen Zoom on the following Zoom link:

will be added here

These sessions will be held on Tuesdays, Wednesdays, Thursdays & Fridays from-----.



EST, during Autumn 2021. Carmen Zoom class sessions may be recorded for later viewing. If the session is recorded, links for recordings will be made available on the weekly module on Carmen. Additionally, you are also expected to log in to the course on Carmen (Canvas) weekly to complete course assignments.

Students in **special situations or those requiring specific, long-term or other accommodation** are expected to contact the instructor as soon as possible and should seek support from appropriate university offices including but not limited to: [Student Advocacy \(https://advocacy.osu.edu/\)](https://advocacy.osu.edu/), [Student Life Disability Services \(https://slds.osu.edu/\)](https://slds.osu.edu/) and the [Office of Institutional Equity \(https://equity.osu.edu/\)](https://equity.osu.edu/).

Arabic Program Policy

Attendance is mandatory and it will be taken daily. Successful language learning requires frequent interaction, diligent preparation and active participation. Just as a basketball team, a violin student, or a serious runner must practice daily in order to excel, so must you in learning a language. For this reason, it is imperative that you attend class faithfully. Each day that you are absent will affect your performance on the tests, quizzes and homework. By missing class or coming to class unprepared, you are less likely to learn the material, will be unable to achieve your own language learning goals, and will deprive your classmates of opportunities to learn as well. Repeated and/or lengthy, unexcused absences will result in the filing of an absence report with your college office.

Absences/Make up Policy/Policy on Attendance and Chronic Tardiness

Daily class attendance is crucial for the development of your language skills and, therefore, for your success in this course. **Regular attendance is required.** Absences will be closely monitored and fall into two categories: *excused* absences and *non-excused* absences.

I. Absences may only be excused for an acceptable, verifiable reason. Excused absences are strictly limited to the following: 1) medical emergencies; 2) family emergencies; 3) officially excused university-related absences for athletes, band members, etc.; 4) military orders; 5) jury duty (and such). Original (i.e. not photocopied or scanned) official documentation (such as a note from an emergency department, a university athletic division, government institution, etc.) must be presented to the instructor for the absence to be excused. Such documentation typically provides a phone number that can be called for verification. Personal notes from friends or relatives will not be accepted as official documentation. Documentation should be presented to your instructor as soon as possible. Repeated and/or lengthy, absences will result in the filing of an absence report with your college office and/or advisor.

Notes:

- The falsification of official documents is a serious offense that will be reported to COAM. See the discussion on Academic Misconduct below.
- Should you be absent the day of a **quiz** or an **exam**, you must present official, documented proof of illness or of some other calamity in order to be able to make it up. Otherwise, you will receive a zero!
- The Explanatory Statement for Absence from Class or Absence Excuse Form available on the "Advice Nurse" page of the Student Health Services is **NOT** an acceptable excuse.

II. Over the course of the semester, you will be allowed four (4) **non-excused absences** of 55 minutes (equivalent to one (1) week of class) without the need for official documentation. These days ***should not*** be interpreted as free days! ***Use them wisely!*** They should be reserved for foreseeable or unforeseeable events, such as non-emergency medical issues, weddings, job interviews, vacations, car trouble, etc.

Note:

- Homework due or assigned on days you choose to use your four non-excused absences will NOT be excused. Homework is still expected to be turned in on time (through email, for example).
- Participation on days you choose to use your four non-excused absences will NOT be excused.

III. Any non-excused absences beyond four (4) (i.e., beginning with the fifth) **will result in a one-percent deduction from the final grade per absence**. For example, if your overall grade is 92% (A-) and you have seven (7) non-excused absences (three beyond the four allowed), your final assigned course grade will be 89% (B+) [i.e., $92\% - 3\% = 89\%$].

IV. **Students with more than 16 total absences (excused AND non-excused combined) will not receive a passing grade for the course**, regardless of the reasons for the absences, since in-class communicative activities cannot be made up.

V. Tardiness in excess of 5 min. may be treated as an absence, at the discretion of the instructor. Tardiness to class also robs you of your opportunity to learn the language.

The 80% Rule:

Language study is cumulative. **If you do not know what is in Chapter 1, you really cannot go on to Chapter 2** (whereas, by contrast, you can open up a history text in the middle and start reading with relatively full comprehension). Thus, we consider 80% to be the minimum mastery level you should achieve to enable you to continue. Less than that puts you in the "C" range or below; while passing, it is not a very solid foundation to build on. **So, if on a test or a quiz you achieve less than 80%, you must see your instructor at least once, privately during office hours, to go over the mistakes you made on your test. This must be done prior to your taking the next test.**

Preparation and Participation:

Please be fully prepared for class. Learning a language is a process that requires the effort of the student more than anything else. Preparing for class includes knowing the vocabulary of the lesson being studied, reading the explanation of grammar, doing homework, etc. This course revolves around an interactive class environment. Show that you are prepared by participating in pair work and group work and by responding to questions from the teacher and other students, making comments and giving your opinion. All students are expected to participate positively and constructively in all class activities.

You are expected to spend an average of **8 hours** on out of class assignments per week. Assignments are divided into 2 categories:

- a- Preparation for class
- b- Assignments for submission.

Both are essential for your success in this class. Homework is posted weekly on Canvas, but

it is your responsibility to check after class for any update done to the homework schedule. You should also download the requested handouts as instructed in the schedule for class use. You will also be asked to record homework so please familiarize yourself with the recording software on Canvas.

Students should come to class fully prepared and with all homework assignments completed.

- 1- Homework assignments must be completed and turned in on Canvas by the indicated deadline. Do not send the files to my OSU email unless you are instructed to do so.
- 2- Please write legibly and upload your file or type your answers in the assignment box.
- 3- Write or type (18-point font size- Times New Roman or Simplified Arabic) using alternate lines/double-spaced.
- 4- Include the lesson, page and drill number.
- 5- Submit homework in the relevant assignment on Canvas when instructed to do so. You should type in Arabic when completing the assignments online on Al Kitaab companion website. Repeat drills until you get 85-100% correct answers.
- 6- Assignments could be either typed (font 18, double space) or handwritten (neatly and clearly)
- 7- Make sure to skip a line and leave some blank margins for comments on your answers.
- 8- You will also be asked to record homework (mp3 files or similar files. Familiarize yourself with the recording software on Canvas).
- 9- You will be graded on the overall quality of your work, not on the number of correct or incorrect answers as long as your homework shows that you are trying your best effort. However, you will lose points on mistakes that you keep making after being corrected in previous homework assignments.
- 10- Check CANVAS regularly before and after class for updates and for Homework Assignments.
- 11- It is important to follow up on comments on your homework. I strongly encourage you to ask me if some comments or suggestions on your homework might be unclear to you.
- 12- Late homework, as well as homework that does not conform to these guidelines, will not be accepted without a valid excuse.

Widespread and recurring homework mistakes will be discussed regularly in class.

- **Office hours: optional**
Office hours are optional, but all students are encouraged to seek help when needed and to meet with the instructor for feedback outside class.
- **Extra Resources (Optional but strongly recommended for all students!)**
NELC Free Tutoring sessions: Review sessions led by the NELC tutors. Pronunciation practice sessions will also be held regularly according to the NELC tutors' schedule. All information will be posted on Canvas.
Graduate Teaching Assistant office hours: TBD
- **Participating in discussion forums: once or more times per week**
As part of your participation, each week you can expect to post at least once as part of our class discussion on the week's topics.

Course Materials, Fees and Technologies

Required Materials and/or Technologies



Required Textbooks

1- **Course Material:**

1. *Al-Kitaab Part One, Third Edition. Brustad, al-Batal, and al-Tonsi, Georgetown University Press.*
 2. *Al-Kitaab Part Two, Third Edition. Brustad, al-Batal, and al-Tonsi, Georgetown University Press.*
- Available from the Al-Kitaab Website:*

<https://alkitaabtextbook.com/>

eTextbooks for each of the third edition Al-Kitaab Arabic Language Program books are now available through VitalSource.com

Audio and video materials: Learners using the Al-Kitaab textbooks can continue to use the freely available audio and video materials on alkitaabtextbook.com

Al-Kitaab Part One, Third Edition (ISBN 978-1-62616-814-5)

- PERPETUAL ACCESS: \$79.95
- 365-DAY RENTAL: \$59.93
- 180-DAY RENTAL: \$43.97
- 120-DAY RENTAL: \$39.98

Al-Kitaab Part Two, Third Edition (ISBN 978-1-62616-816-9)

- PERPETUAL ACCESS: \$79.95
- 365-DAY RENTAL: \$59.93
- 180-DAY RENTAL: \$43.97
- 120-DAY RENTAL: \$39.98

- Please note that the Al Kitaab textbooks are also available from <https://ohiostate.bncollege.com/>

- More information is posted on Canvas regarding the Al Kitaab free Webcompanion.

- Dictionary: A Dictionary of Modern Written Arabic by Hans Wehr. 4th Edition recommended, but earlier editions are acceptable. (available online)
- More online Resources: In this class we will use **Canvas** to distribute course materials, communicate online, post assignments, and post grades. Important course information and updates will be posted regularly on Canvas so be sure to check our course frequently.
- Arabic typing practice: All students are required to type in Arabic when completing the Al Kitaab Companion Website assignments.

Required Equipment

- **Computer:** current Mac (MacOS) or PC (Windows 10) with high-speed internet connection
- **Webcam:** built-in or external webcam, fully installed and tested
- **Microphone:** built-in laptop or tablet mic or external microphone
- **Other:** a mobile device (smartphone or tablet) to use for BuckeyePass authentication

Required Software

Microsoft Office 365: All Ohio State students are now eligible for free Microsoft Office 365. Visit the [installing Office 365](https://go.osu.edu/office365help) (go.osu.edu/office365help) help article for full instructions.

Carmen Canvas Access

You will need to use [BuckeyePass](https://buckeyepass.osu.edu) (buckeyepass.osu.edu) multi-factor authentication to access your courses in Carmen. To ensure that you are able to connect to Carmen at all times, it is recommended that you do each of the following:

- Register multiple devices in case something happens to your primary device. Visit the [BuckeyePass - Adding a Device](https://go.osu.edu/add-device) (go.osu.edu/add-device) help article for step-by-step instructions.
- Request passcodes to keep as a backup authentication option. When you see the Duo login screen on your computer, click **Enter a Passcode** and then click the **Text me new codes** button that appears. This will text you ten passcodes good for 365 days that can each be used once.
- [Install the Duo Mobile application](https://go.osu.edu/install-duo) (go.osu.edu/install-duo) on all of your registered devices for the ability to generate one-time codes in the event that you lose cell, data, or Wi-Fi service.

If none of these options will meet the needs of your situation, you can contact the IT Service Desk at [614-688-4357 \(HELP\)](tel:614-688-4357) and IT support staff will work out a solution with you.

Technology Skills Needed for This Course

- Basic computer and web-browsing skills
- [Navigating CarmenCanvas](https://go.osu.edu/canvasstudent) (go.osu.edu/canvasstudent)
- [CarmenZoom virtual meetings](https://go.osu.edu/zoom-meetings) (go.osu.edu/zoom-meetings)
- [Recording a slide presentation with audio narration and recording, editing and uploading video](https://go.osu.edu/video-assignment-guide) (go.osu.edu/video-assignment-guide)

Technology Support

For help with your password, university email, CarmenCanvas, or any other technology issues, questions or requests, contact the IT Service Desk, which offers 24-hour support, seven days a week.

- **Self Service and Chat:** go.osu.edu/it
- **Phone:** [614-688-4357 \(HELP\)](tel:614-688-4357)
- **Email:** servicedesk@osu.edu

Digital Flagship

Digital Flagship is a student success initiative aimed at helping you build digital skills for both college and career. This includes offering an engaging collection of digital tools and supportive learning experiences, university-wide opportunities to learn to code, and a Design Lab to explore digital design and app development. Digital Flagship resources available to help Ohio State students include on-demand tutorials, The Digital Flagship Handbook (your guide for all things tech-related), workshops and events, one-on-one tech consultations with a peer or Digital Flagship staff member, and more. To learn more about how Digital Flagship can help you use technology in your courses and grow your digital skills, visit go.osu.edu/dfresources.

Grading and Faculty Response

How your grade is calculated

Assignment category	Points
Attendance\Active Participation	15%
Homework	20%
4 Online Quizzes	20%
Midterm Exam (online)	15%
2 Oral Presentations (online)	15%
Final Exam (online)	15%
Total	100%

See [Course Schedule](#) for due dates.

Descriptions of Major Course Assignments

- 2 Oral Presentations:

Students will have two major oral presentations. The oral presentations are key components of your final grade. The evaluation of the oral presentation will be based on the creativity of the topic chosen, the vocabulary and grammatical usage in addition to both fluency and accuracy. I will look for structures and expressions presented in class:

You are encouraged to use note cards and visual aids. However, I strongly discourage reading your presentation. Students are expected to choose the topic for both presentations. The instructor may provide you with suggestions that might help you with your topic for the Midterm presentation. Detailed information will be posted on Carmen in due time.

- 4 Online Quizzes: These quizzes will test vocabulary and grammar related to the lessons. Detailed information will be posted on Carmen before each quiz.

- Midterm Exam (online): The midterm exam will test the following: Vocabulary, grammar, and the listening, reading and writing skills. Detailed information will be posted on Carmen before the midterm exam.

- Final Exam (online): The Final exam will test the following: Vocabulary, grammar, and the listening, reading, and writing skills. Detailed information will be posted on Carmen before the Final exam.

Academic integrity and collaboration:

- Course assignments: Your oral presentations, written assignments, discussion posts and recordings should be your own original work.
- Quizzes: You must complete all quizzes yourself, without any external help or communication.
- Group activities and assignments: This course includes group work and pair work. The guidelines for individual and group work will be made available on Carmen for each activity and assignment, but please let me know if you have any questions.
- Presentations: You must complete the oral presentations yourself and/or with your group, without any additional, external help or communication. The guidelines will be posted on Carmen for each presentation, but please let me know if you have any questions.
- Collaboration and informal peer-review: The course includes many opportunities for formal collaboration with your classmates. Listen to your classmates and give them feedback on their comprehensibility.

Late Assignments

Late submissions will not be accepted without a valid excuse (check course syllabus page 5). Please refer to Carmen for due dates.

Instructor Feedback and Response Time

I am providing the following list to give you an idea of my intended availability throughout the course. Remember that you can call [614-688-4357 \(HELP\)](tel:614-688-4357) at any time if you have a technical problem.

- **Preferred contact method:** If you have a question, please contact me first through my Ohio State email address. I will reply to emails within **24-48 hours on days when class is in session at the university**.
- **Class announcements:** I will send all important class-wide messages through the Announcements tool in CarmenCanvas. Please check [your notification preferences](https://go.osu.edu/canvas-notifications) (go.osu.edu/canvas-notifications) to ensure you receive these messages.
- **Discussion board:** I will check and reply to messages in the discussion boards once mid-week and once at the end of the week.
- **Grading and feedback:** For large weekly assignments such as recordings, you can generally expect feedback within **seven days**.

Grading Scale

93–100: A	80–82.9: B-	67–69.9: D+
90–92.9: A-	77–79.9: C+	60–66.9: D
87–89.9: B+	73–76.9: C	Below 60: E
83–86.9: B	70–72.9: C-	

Other Course Policies

Health and safety requirements:

All students, faculty and staff are required to comply with and stay up to date on all university safety and health guidance (<https://safeandhealthy.osu.edu>), which includes **wearing a face mask in any indoor space and maintaining a safe physical distance at all times**. Non-compliance will result in a warning first, and disciplinary actions will be taken for repeated offenses.”

Discussion and Communication Guidelines

The following are my expectations for how we should communicate as a class. Above all, please remember to be respectful and thoughtful.

- **Class Participation:** Since much of the curriculum is built around activities conducted exclusively during class time (such as listening, reading, and speaking), active participation in class is an absolute requirement for all students. Remember to prepare well before coming to class so you can participate in the online class activities based on students’ at-home preparation.
- **Synchronous sessions:** During our Zoom sessions I ask you to use your real name and a clear photo of your face in your Carmen profile. During our full-group lecture time, your camera should be on. When in breakout rooms or small-group discussions, you should have cameras and mics on as it will help you get the most out of activities. You are always welcome to use the [free, Ohio State-themed virtual backgrounds](https://go.osu.edu/zoom-backgrounds) (go.osu.edu/zoom-backgrounds). Remember that Zoom and the Zoom chat are our classroom space where respectful interactions are expected.
- **Arabic is the language of our classroom;** you are expected to speak in Arabic from the time you enter the classroom. Maintaining our Arabic speaking learning environment is beneficial to everyone. Students are always required to use Arabic only in class. Unwillingness to use Arabic in class will reflect negatively on your grade.
- **Writing and/or recording style\:** While there is no need to participate in class discussions as if you were writing a research paper, you should remember to write or record using good grammar, spelling, and punctuation.
- **Tone and civility:** Let us maintain a supportive learning community where everyone feels safe and where people can disagree amicably. Remember that sarcasm does not always come across online.
- **Citing your sources:** When we have academic discussions, please cite your sources to back up what you say. For the textbook or other course materials, list at least the title and page numbers. For online sources, include a link.
- **Backing up your work:** Consider composing your academic posts in a word processor, where you can save your work, and then copying into the Carmen discussion.



- **Help with Arabic:** Please feel free to contact me or the NELC tutors if you need to work more on your language skills outside the classroom. We are ready and willing to help you in overcoming any difficulties that you might encounter as you learn Modern Standard Arabic.

Academic Integrity Policy

See [Descriptions of Major Course Assignments](#) for specific guidelines about collaboration and academic integrity in the context of this online class.

Ohio State's Academic Integrity Policy

Academic integrity is essential to maintaining an environment that fosters excellence in teaching, research, and other educational and scholarly activities. Thus, The Ohio State University and the Committee on Academic Misconduct (COAM) expect that all students have read and understand the university's [Code of Student Conduct](#) (studentconduct.osu.edu), and that all students will complete all academic and scholarly assignments with fairness and honesty. Students must recognize that failure to follow the rules and guidelines established in the university's *Code of Student Conduct* and this syllabus may constitute "Academic Misconduct."

The Ohio State University's *Code of Student Conduct* (Section 3335-23-04) defines academic misconduct as: "Any activity that tends to compromise the academic integrity of the university or subvert the educational process." Examples of academic misconduct include (but are not limited to) plagiarism, collusion (unauthorized collaboration), copying the work of another student, and possession of unauthorized materials during an examination. Ignorance of the university's *Code of Student Conduct* is never considered an excuse for academic misconduct, so I recommend that you review the *Code of Student Conduct* and, specifically, the sections dealing with academic misconduct.

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term "academic misconduct" includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct <http://studentlife.osu.edu/csc>.

Other sources of information on academic misconduct (integrity) to which you can refer include:

- [Committee on Academic Misconduct](http://go.osu.edu/coam) (go.osu.edu/coam)
- [Ten Suggestions for Preserving Academic Integrity](http://go.osu.edu/ten-suggestions) (go.osu.edu/ten-suggestions)
- [Eight Cardinal Rules of Academic Integrity](http://go.osu.edu/cardinal-rules) (go.osu.edu/cardinal-rules)



Copyright for Instructional Materials

The materials used in connection with this course may be subject to copyright protection and are only for the use of students officially enrolled in the course for the educational purposes associated with the course. Copyright law must be considered before copying, retaining, or disseminating materials outside of the course.

Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct

The Ohio State University is committed to building and maintaining a community to reflect diversity and to improve opportunities for all. All Buckeyes have the right to be free from harassment, discrimination, and sexual misconduct. Ohio State does not discriminate on the basis of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, pregnancy (childbirth, false pregnancy, termination of pregnancy, or recovery therefrom), race, religion, sex, sexual orientation, or protected veteran status, or any other bases under the law, in its activities, academic programs, admission, and employment. Members of the university community also have the right to be free from all forms of sexual misconduct: sexual harassment, sexual assault, relationship violence, stalking, and sexual exploitation.

To report harassment, discrimination, sexual misconduct, or retaliation and/or seek confidential and non-confidential resources and supportive measures, contact the Office of Institutional Equity:

1. Online reporting form at equity.osu.edu,
2. Call 614-247-5838 or TTY 614-688-8605,
3. Or email equity@osu.edu

The university is committed to stopping sexual misconduct, preventing its recurrence, eliminating any hostile environment, and remedying its discriminatory effects. All university employees have reporting responsibilities to the Office of Institutional Equity to ensure the university can take appropriate action:

- All university employees, except those exempted by legal privilege of confidentiality or expressly identified as a confidential reporter, have an obligation to report incidents of sexual assault immediately.
- The following employees have an obligation to report all other forms of sexual misconduct as soon as practicable but at most within five workdays of becoming aware of such information: 1. Any human resource professional (HRP); 2. Anyone who supervises faculty, staff, students, or volunteers; 3. Chair/director; and 4. Faculty member.



Your Mental Health

As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce a student's ability to participate in daily activities. No matter where you are engaged in distance learning, The Ohio State University's Student Life Counseling and Consultation Service (CCS) is here to support you. If you find yourself feeling isolated, anxious or overwhelmed, [on-demand mental health resources](http://go.osu.edu/ccsondemand) (go.osu.edu/ccsondemand) are available. You can reach an on-call counselor when CCS is closed at [614- 292-5766](tel:614-292-5766). **24-hour emergency help** is available through the [National Suicide Prevention Lifeline website](http://suicidepreventionlifeline.org) (suicidepreventionlifeline.org) or by calling [1-800-273-8255\(TALK\)](tel:1-800-273-8255). [The Ohio State Wellness app](http://go.osu.edu/wellnessapp) (go.osu.edu/wellnessapp) is also a great resource.

Student Academic Services

A full overview and contact information for the student academic services offered on the OSU main campus can be found here: <http://advising.osu.edu/welcome.shtml>

Student Services

An overview and contact information for student services offered on the OSU main campus can be found here: <http://ssc.osu.edu>



Accessibility Accommodations for Students with Disabilities

Requesting Accommodations

The university strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your ^{disability} including mental health, chronic or temporary medical conditions, please let me know immediately so that we can privately discuss options. To establish reasonable accommodations, I may request that you register with [Student Life Disability Services \(SLDS\)](#). After registration, make arrangements with me as soon as possible to discuss your accommodations so that they may be implemented in a timely fashion. In light of the current pandemic, students seeking to request COVID-related accommodations may do so through the university's request process, managed by Student Life Disability Services.

Disability Services Contact Information

- Phone: [614-292-3307](tel:614-292-3307)
- Website: slds.osu.edu
- Email: slds@osu.edu
- In person: [Baker Hall 098, 113 W. 12th Avenue](#)

Accessibility of Course Technology

This online course requires use of CarmenCanvas (Ohio State's learning management system) and other online communication and multimedia tools. If you need additional services to use these technologies, please request accommodations with your instructor.

- [CarmenCanvas accessibility](http://go.osu.edu/canvas-accessibility) (go.osu.edu/canvas-accessibility)
- Streaming audio and video
- [CarmenZoom accessibility](http://go.osu.edu/zoom-accessibility) (go.osu.edu/zoom-accessibility)
- Collaborative course tools

Course Schedule (Subject to modifications)

Refer to the Carmen Canvas course for up-to-date due dates and more details.

Week	Dates	Lessons	Quizzes/ Exams/Presentations
1	Aug.24-27	Al-Kitaab I Lessons' 1-10 General Review مراجعة عامة تمّ قّدّوس من 1 إلى 10	Introduction & Review
2	Aug.31-Sep.3	Al-Kitaab I Lesson 11 أصعب فّرار في حيائي المبرّدات الاسمّاع والّ قص	
3	Sep.7-10	Al-Kitaab I Lesson 11 الّواعد 1: جملة الّ نّقص الّواعد 2: أوزان الّ نّعل	Quiz 1 (Online)
4	Sep.14-17	Al-Kitaab I Lesson 12 عز بالّ نّعل أحّان المبرّدات الاسمّاع والّ قص	
5	Sep.21-24	Al-Kitaab I Lesson 12 الّواعد 1: المبرّدات والّ نّقص الّواعد 2: الاسم المبرّدات الّواعد 3: الجملة الّ نّعل Verb-subject agreement	
6	Sep.28-Oct.1	Al-Kitaab I Lesson 13 لمّاذا نّ ريت البقاء في أمرها؟ المبرّدات الاسمّاع والّ قص	Quiz 2 (Online)
7	Oct.5-8	Al-Kitaab I Lesson 13 الّواعد 1: "أن" و "إ" و "ن" الّواعد 2: "ننّ" الماضي: لم + المضارع المجرّوم.	Oral Presentation I & Review
8	Oct. 12-13 Fall break: OCT. 14-15	الّواعد 1: مراجعة المضارع المبرّدات والمبرّدات والمجرّوم MIDTERM EXAM	Midterm (Online) (Oct 12 & 13)
9	Oct.19-22	Al-Kitaab II Lesson 1 سكّن واسنّار المبرّدات الاسمّاع والّ قص	



10	Oct.26-29	Al-Kitaab II Lesson 1	الذبح: نذ نهي
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Week	Dates	Lessons	Quizzes/ Exams/Presentations
			النواع 1: أوزان الفعل النواع 2: اسم المكان
11	Nov.2-5	Al-Kitaab II Lesson 1 النواع 3: الإضافة: معرنة وزكرة النواع 4: الجملة السميّة: الخبر المذم لوصف المكن	Quiz 3 (Online)
12	Nov.10-12 Veterans Day: NOV. 11	Al-Kitaab II Lesson 2 من البيت إلى ال البنردات الاسم اع والى قص	
13	Nov.16-19	Al-Kitaab II Lesson 2 الفعل: بؤي الفعل: ل تهنس النواع 1: الاسم الموصول بالنص حى "ما" و "من"	Quiz 4 (Online)
14	Nov.23 No classes on Nov 24-25 Thanksgiving Day - and on Nov 26 (F) Indigenous Peoples' Day /Columbus Day	Al-Kitaab II Lesson 2 النواع 2: مراجعة النني بالنص حى النواع 3: ال شويه: مثل، ك، كما	
15	Dec.7-8 (last day of classes)	General Review مراجعة عامة	Review & Oral Presentations II
Exam Week	Will be added	Time:	Final Exam (Online)

بالت وفق إن شاء هال



Example: WEEK 2 Homework Schedule

1-2 hours	<p align="center"><u>HOMEWORK Schedule for week 2</u></p> <p align="right">Due Wednesday Lesson 11</p> <p>1-دراسة المفردات الجديدة ص 226-227 والسماع إلى ك ل لمفردات ني موزع الكتاب . Notes on vocabulary usage-227-</p> <p>2- تمرين 4: كتابة جمل المفردات من الرب (ال أحد / بحر/ تبادل / بين / جبل / نجرية / نج / مع / جولة / سوق / صيدل / تبة (لله سولوم ني الموزع</p> <p>-Study vocab list p. 226-227, listen to, repeat and write in Arabic vocab sentences online (Drill 4) (last word “صيدل pharmacy”) submit online on the Al-Kitaab webcompanion website, follow instructions in course guidelines: Al Kitaab Webcompanion Free Access Fall 2021 Instructions</p>	Tuesday August 31 الثلاثاء 31 آب أغسطس
1-2 hours	<p align="right">Due Thursday Lesson 11</p> <p>1- Do drills 1 & 2 p. 228,229-230.- submit online. submit online on the webcompanion website You can download and listen to the sentences from the following links:</p> <ul style="list-style-type: none"> • Lesson11 Drill 1 Page 228 Part 1.m4a • Lesson11 Drill 1 Page 229 Part 2.m4a 	Wednesday, September 1 الأربعاء 1 أيلول أغسطس
1-2 hours	<p align="right">Due Friday Lesson 11</p> <p>1-Review\Study vocab list p. 226-228, listen to, repeat, and write in Arabic vocab sentences online (Drill 8) submit online on the webcompanion website 2- Preparation for class: Reading pages 240-241 \Drill 14 -page 242 No submission- questions will be discussed in class tomorrow. Take a tour and visit the links posted on Canvas in Module 1/Day 4. Enjoy! امسمنعوا بال !!</p>	Thursday, September 2 الخميس 2 أيلول أغسطس
1-2 hours	<p align="right">Due Tuesday Lesson 11</p> <p>1. Watch the video of the story in online (Drill 13A) & do drill 13 # 5 p. 236 – submit online مشاهدة فيديو خالده بالنصحي "أشعر بالخجل أحازا" تمرين 13 -Practice reading the main story posted on Carmen- no submission • Main story lesson 11.pdf درس 11 : القصص بالخجل أحازان</p> <p>2. Study جملة الصنة Indefinite Noun Adjective Phrase p. 233-234 & do Drill 9 submit online on the webcompanion website</p> <p>3- Drill 18 review- submit online on the webcompanion website</p>	Friday, September 3 الجمعة 3 أيلول أغسطس



Intermediate Modern Standard Arabic I Classroom\ In-Person Syllabus

AR 1101 - Autumn 2021

Course Information

- **Course times:** Tuesdays, Wednesdays, Thursdays & Fridays.
- **Credit hours:** 4 credits
- **Mode of delivery:** **In-person**
- **Classroom:** **will be added here**
- **Instructor:**
- **Name:**
- **Email:**

- **Office location:**
- **Office hours:** **will be added here**
- **Office hours ----- & by appointment**

- **Preferred means of communication:**
 - My preferred method of communication for questions is **email**.
 - My class-wide communications will be sent through the Announcements tool in CarmenCanvas. Please check your [notification preferences](https://go.osu.edu/canvas-notifications) (go.osu.edu/canvas-notifications) to be sure you receive these messages.

Course Prerequisites

A successful completion of prerequisite: ARABIC 1102 - Elementary Modern Standard Arabic II or a placement exam.

Course Description

This online course is a continuation of the prior courses Elementary Modern Standard Arabic I & II, Arabic 1101 and Arabic 1102 and the third course of a sequence that leads to fulfillment of the general education (GE) requirement for the Foreign Language category. It focuses on the further development of the fundamental skills of listening, speaking, reading and writing in

Modern Standard Arabic and the development of cultural knowledge and linguistic competency. The goal of this course is to increase student's knowledge of the Arabic language with a focus on Modern standard Arabic and the culture through a communicative and interactive approach. In other words, although students will be expected to learn grammatical structures, the emphasis will be on functional use of the language. By the end of this course the student will be able to speak, read, write and listen to Modern Standard Arabic at an intermediate level.

1- General Education Requirement:

Successful completion of this course leads to fulfillment of the general education (GE) requirement for the Foreign Language category:

Goals:

Students demonstrate skills in communication across ethnic, cultural, ideological, and national boundaries, and appreciate other cultures and patterns of thought.

Expected Learning Outcomes:

1. Students employ communicative skills (e.g. speaking, listening, reading, and/or writing) in a language other than their native language.
2. Students describe and analyze the cultural contexts and manifestations of the peoples who speak the language that they are studying.
3. Students compare and contrast the cultures and communities of the language that they are studying with their own.

C. Formal Assessment of Learning Outcomes

- 1) Learning outcome number 1 is assessed through the following measures:
 - a. Speaking: Participation grade and class presentations.
 - b. Listening: Assignments and exams.
 - c. Reading: Assignments and exams.
 - d. Writing: Class presentations, homework assignments, and exams.
- 2) Learning outcome number 2 is assessed through the following measures:
 - a. Quizzes, class presentations, and exams.
- 3) Learning outcome number 3 is assessed through the following measures:
 - a. Class presentations, quizzes, and exams.

Learning Outcomes

By the end of this course, students should successfully:

- ✓ Be able to read texts on familiar topics and understand the main ideas.
- ✓ Have confidence in your ability to guess the meaning of new words from context.
- ✓ Be able to speak about yourself, your life, and your environment, and initiate and sustain conversations on several daily life topics.
- ✓ Understand native speakers accustomed to dealing with foreign learners of Arabic.
- ✓ Be able to write paragraphs on familiar topics.
- ✓ Be able to understand all basic sentence structures of Arabic.
- ✓ Be aware of aspects of Arab culture connected to everyday life.



How This In-Person Course Works

Mode of delivery:

This course will be conducted in person: (Campus 75-100% - Online 0-24%). A limited amount of direct online instruction and interaction will be delivered online if deemed necessary.

Students will be notified well in advance about any direct online instruction. The course entails four required sessions where you must attend class in-person at the scheduled time of class.

This course meets weekly on **Tuesdays, Wednesdays, Thursdays & Fridays from ----- EST.** in ----- Hall.

When this course will be delivered online, due to the interactive nature of our classes, all students are required to turn their camera on at all time during the classes. Students and instructors are encouraged to use a 'virtual background,' if they feel that such a background would protect their privacy. Students have the option to appear in an audio-only mode during recording.

Pace of online activities: This course is divided into **weekly modules on Carmen Canvas** that are released on Sunday for the upcoming week. Students are expected to keep pace with assigned homework and weekly deadlines listed on Canvas in Course Assignments.

Credit hours and work expectations: This is a 4 credit-hour course. According to [Ohio State bylaws on instruction](https://go.osu.edu/credit-hours) (go.osu.edu/credit hours), students should expect around 4 hours per week of time spent on direct instruction (instructor content and Carmen activities, for example) in addition to 8 hours of homework (reading and assignment preparation, for example) to receive a grade of C average.

Attendance and participation requirements:

Because this is an in-person course, your attendance is based on your attendance in-person in the classroom and on your online activity and participation online. Additionally, you are also expected to log in to the course on Carmen (Canvas) weekly to complete course assignments.

Students in **special situations or those requiring specific, long-term or other accommodation** are expected to contact the instructor as soon as possible and should seek support from appropriate university offices including but not limited to: [Student Advocacy](https://advocacy.osu.edu/) (https://advocacy.osu.edu/), [Student Life Disability Services](https://slds.osu.edu/) (https://slds.osu.edu/) and the [Office of Institutional Equity](https://equity.osu.edu/) (https://equity.osu.edu/).

The following is a summary of students' expected participation:

Arabic Program Policy

Attendance is mandatory and it will be taken daily. Successful language learning requires frequent interaction, diligent preparation and active participation. Just as a basketball team, a violin student, or a serious runner must practice daily in order to excel, so must you in learning a language. For this reason, it is imperative that you attend class faithfully. Each day that you are absent will affect your performance on the tests, quizzes and homework. By missing class or coming to class unprepared, you are less likely to learn the material, will be unable to achieve your own language learning goals, and will deprive your classmates of opportunities to learn as well. Repeated and/or lengthy, unexcused absences will result in the filing of an absence report with your college office.



Absences/Make up Policy/Policy on Attendance and Chronic Tardiness

Daily class attendance is crucial for the development of your language skills and, therefore, for your success in this course. **Regular attendance is required.** Absences will be closely monitored and fall into two categories: *excused* absences and *non-excused* absences.

I. Absences may only be excused for an acceptable, verifiable reason. Excused absences are strictly limited to the following: 1) medical emergencies; 2) family emergencies; 3) officially excused university-related absences for athletes, band members, etc.; 4) military orders; 5) jury duty (and such). Original (i.e. not photocopied or scanned) official documentation (such as a note from an emergency department, a university athletic division, government institution, etc.) must be presented to the instructor for the absence to be excused. Such documentation typically provides a phone number that can be called for verification. Personal notes from friends or relatives will not be accepted as official documentation. Documentation should be presented to your instructor as soon as possible. Repeated and/or lengthy, absences will result in the filing of an absence report with your college office and/or advisor.

Notes:

- The falsification of official documents is a serious offense that will be reported to COAM. See the discussion on Academic Misconduct below.
- Should you be absent the day of a **quiz** or an **exam**, you must present official, documented proof of illness or of some other calamity in order to be able to make it up. Otherwise, you will receive a zero!
- The Explanatory Statement for Absence from Class or Absence Excuse Form available on the “Advice Nurse” page of the Student Health Services is **NOT** an acceptable excuse.

II. Over the course of the semester, you will be allowed four (4) **non-excused absences** of 55 minutes (equivalent to one (1) week of class) without the need for official documentation. These days **should not** be interpreted as free days! **Use them wisely!** They should be reserved for foreseeable or unforeseeable events, such as non-emergency medical issues, weddings, job interviews, vacations, car trouble, etc.

Note:

- Homework due or assigned on days you choose to use your four non-excused absences will NOT be excused. Homework is still expected to be turned in on time (through email, for example).
- Participation on days you choose to use your four non-excused absences will NOT be excused.

III. Any non-excused absences beyond four (4) (i.e., beginning with the fifth) **will result in a one-percent deduction from the final grade per absence.** For example, if your overall grade is 92% (A-) and you have seven (7) non-excused absences (three beyond the four allowed), your final assigned course grade will be 89% (B+) [i.e., $92\% - 3\% = 89\%$].

IV. **Students with more than 16 total absences (excused AND non-excused combined) will not receive a passing grade for the course,** regardless of the reasons for the absences, since in-class communicative activities cannot be made up.

V. Tardiness in excess of 5 min. may be treated as an absence, at the discretion of the instructor. Tardiness to class also robs you of your opportunity to learn the language.

The 80% Rule:

Language study is cumulative. **If you do not know what is in Chapter 1, you really cannot go on to Chapter 2** (whereas, by contrast, you can open up a history text in the middle and start reading with relatively full comprehension). Thus, we consider 80% to be the minimum mastery level you should achieve to enable you to continue. Less than that puts you in the "C" range or below; while passing, it is not a very solid foundation to build on. **So, if on a test or a quiz you achieve less than 80%, you must see your instructor at least once, privately during office hours, to go over the mistakes you made on your test. This must be done prior to your taking the next test.**

Preparation and Participation:

Please be fully prepared for class. Learning a language is a process that requires the effort of the student more than anything else. Preparing for class includes knowing the vocabulary of the lesson being studied, reading the explanation of grammar, doing homework, etc. This course revolves around an interactive class environment. Show that you are prepared by participating in pair work and group work and by responding to questions from the teacher and other students, making comments and giving your opinion. All students are expected to participate positively and constructively in all class activities.

You are expected to spend **an average of 8 hours** on out of class assignments per week. Assignments are divided into 2 categories:

- a- Preparation for class
- b- Assignments for submission.

Both are essential for your success in this class. Homework is posted weekly on Canvas, but it is your responsibility to check after class for any update done to the homework schedule. You should also download the requested handouts as instructed in the schedule for class use. You will also be asked to record homework so please familiarize yourself with the recording software on Canvas.

Students should come to class fully prepared and with all homework assignments completed.

- 1- Homework assignments must be completed and turned in on Canvas by the indicated deadline. Do not send the files to my OSU email unless you are instructed to do so.
- 2- Please write legibly and upload your file or type your answers in the assignment box.
- 3- Write or type (18-point font size- Times New Roman or Simplified Arabic) using alternate lines/double-spaced.
- 4- Include the lesson, page and drill number.
- 5- Submit homework in the relevant assignment on Canvas when instructed to do so. You should type in Arabic when completing the assignments online on Al Kitaab companion website. Repeat drills until you get 85-100% correct answers.
- 6- Assignments could be either typed (font 18, double space) or handwritten (neatly and clearly)
- 7- Make sure to skip a line and leave some blank margins for comments on your answers.
- 8- You will also be asked to record homework (mp3 files or similar files. Familiarize yourself with the recording software on Canvas).
- 9- You will be graded on the overall quality of your work, not on the number of correct or incorrect answers as long as your homework shows that you are trying your best effort. However, you will lose points on mistakes that you keep making after being corrected in

previous homework assignments.

10-Check CANVAS regularly before and after class for updates and for Homework Assignments.

11-It is important to follow up on comments on your homework. I strongly encourage you to ask me if some comments or suggestions on your homework might be unclear to you.

12-Late homework, as well as homework that does not conform to these guidelines, will not be accepted without a valid excuse.

Widespread and recurring homework mistakes will be discussed regularly in class.

- **Office hours: optional**

Office hours are optional, but all students are encouraged to seek help when needed and to meet with the instructor for feedback outside class.

- Extra Resources (**Optional but strongly recommended for all students!**)

NELC Free Tutoring sessions: Review sessions led by the NELC tutors.

Pronunciation practice sessions will also be held regularly according to the NELC tutors' schedule. All information will be posted on Carmen Canvas.

Graduate Teaching Assistant office hours: TBD

- **Participating in discussion forums: once or more times per week**

As part of your participation, each week you can expect to post at least once as part of our class discussion on the week's topics.



Course Materials, Fees and Technologies

Required Materials and/or Technologies



Required Textbooks

1- Course Material:

1. *Al-Kitaab Part One, Third Edition. Brustad, al-Batal, and al-Tonsi, Georgetown University Press.*
 2. *Al-Kitaab Part Two, Third Edition. Brustad, al-Batal, and al-Tonsi, Georgetown University Press.*
- Available from the Al-Kitaab Website:*

<https://alkitaabtextbook.com/>

eTextbooks for each of the third edition Al-Kitaab Arabic Language Program books are now available through VitalSource.com

Audio and video materials: Learners using the Al-Kitaab textbooks can continue to use the freely available audio and video materials on alkitaabtextbook.com

Al-Kitaab Part One, Third Edition (ISBN 978-1-62616-814-5)

- PERPETUAL ACCESS: \$79.95
- 365-DAY RENTAL: \$59.93
- 180-DAY RENTAL: \$43.97
- 120-DAY RENTAL: \$39.98

Al-Kitaab Part Two, Third Edition (ISBN 978-1-62616-816-9)

- PERPETUAL ACCESS: \$79.95
- 365-DAY RENTAL: \$59.93
- 180-DAY RENTAL: \$43.97
- 120-DAY RENTAL: \$39.98
- Please note that the Al Kitaab textbooks are also available from <https://ohiostate.bncollege.com/>
- More information is posted on Canvas regarding the Al Kitaab free Webcompanion. - Dictionary: A Dictionary of Modern Written Arabic by Hans Wehr. 4th Edition recommended, but earlier editions are acceptable. (available online)

- More online Resources: In this class we will use **Canvas** to distribute course materials, communicate online, post assignments, and post grades. Important course information and updates will be posted regularly on Canvas so be sure to check our course frequently.
- Arabic typing practice: All students are required to type in Arabic when completing the Al Kitaab Companion Website assignments.

Required Equipment

- **Computer:** current Mac (MacOS) or PC (Windows 10) with high-speed internet connection
- **Webcam:** built-in or external webcam, fully installed and tested
- **Microphone:** built-in laptop or tablet mic or external microphone
- **Other:** a mobile device (smartphone or tablet) to use for BuckeyePass authentication

Required Software

Microsoft Office 365: All Ohio State students are now eligible for free Microsoft Office 365. Visit the [installing Office 365](https://go.osu.edu/office365help) (go.osu.edu/office365help) help article for full instructions.

Carmen Canvas Access

You will need to use [BuckeyePass](https://buckeyepass.osu.edu) (buckeyepass.osu.edu) multi-factor authentication to access your courses in Carmen. To ensure that you are able to connect to Carmen at all times, it is recommended that you do each of the following:

- Register multiple devices in case something happens to your primary device. Visit the [BuckeyePass - Adding a Device](https://go.osu.edu/add-device) (go.osu.edu/add-device) help article for step-by-step instructions.
- Request passcodes to keep as a backup authentication option. When you see the Duo login screen on your computer, click **Enter a Passcode** and then click the **Text me new codes** button that appears. This will text you ten passcodes good for 365 days that can each be used once.
- [Install the Duo Mobile application](https://go.osu.edu/install-duo) (go.osu.edu/install-duo) on all of your registered devices for the ability to generate one-time codes in the event that you lose cell, data, or Wi-Fi service.

If none of these options will meet the needs of your situation, you can contact the IT Service Desk at [614-688-4357 \(HELP\)](tel:614-688-4357) and IT support staff will work out a solution with you.

Technology Skills Needed for This Course

- Basic computer and web-browsing skills
- [Navigating CarmenCanvas](https://go.osu.edu/canvasstudent) (go.osu.edu/canvasstudent)
- [CarmenZoom virtual meetings](https://go.osu.edu/zoom-meetings) (go.osu.edu/zoom-meetings)
- [Recording a slide presentation with audio narration and recording, editing and uploading video](https://go.osu.edu/video-assignment-guide) (go.osu.edu/video-assignment-guide)



Technology Support

For help with your password, university email, CarmenCanvas, or any other technology issues, questions or requests, contact the IT Service Desk, which offers 24-hour support, seven days a week.

- **Self Service and Chat:** go.osu.edu/it
- **Phone:** [614-688-4357 \(HELP\)](tel:614-688-4357)
- **Email:** servicedesk@osu.edu

Digital Flagship

Digital Flagship is a student success initiative aimed at helping you build digital skills for both college and career. This includes offering an engaging collection of digital tools and supportive learning experiences, university-wide opportunities to learn to code, and a Design Lab to explore digital design and app development. Digital Flagship resources available to help Ohio State students include on-demand tutorials, The Digital Flagship Handbook (your guide for all things tech-related), workshops and events, one-on-one tech consultations with a peer or Digital Flagship staff member, and more. To learn more about how Digital Flagship can help you use technology in your courses and grow your digital skills, visit go.osu.edu/dfresources.

Grading and Faculty Response

How your grade is calculated

Assignment category	Points
Attendance\Active Participation	15%
Homework	20%
4 Quizzes	20%
Midterm Exam	15%
2 Oral Presentations	15%
Final Exam	15%
Total	100%

See [Course Schedule](#) for due dates.

Descriptions of Major Course Assignments

- 2 Oral Presentations:

Students will have two major oral presentations. The oral presentation is a key component of your final grade. The evaluation of the oral presentations will be based on the creativity of the topic chosen, the vocabulary and grammatical usage in addition to both fluency and accuracy. I will look for structures and expressions presented in class: You are encouraged to use note cards and visual aids. However, I strongly discourage reading your presentation. Students are

expected to choose the topic. The instructor may provide you with suggestions that might help you with your topic. Detailed information will be posted on Carmen in due time.

- **4 Quizzes:** These quizzes will test the Arabic alphabet and vocabulary and grammar related to the lessons. Detailed information will be posted on Carmen before each quiz.

- **Midterm Exam:** The midterm exam will test the following: The Arabic alphabet, Vocabulary, grammar, and the listening, reading and writing skills. Detailed information will be posted on Carmen before the midterm exam.

- **Final Exam:** The Final exam will test the following: Vocabulary, grammar, and the listening, reading and writing skills. Detailed information will be posted on Carmen before the Final exam.

Academic integrity and collaboration:

- Course assignments: Your oral presentations, written assignments, discussion posts and recordings should be your own original work.
- Quizzes: You must complete all quizzes yourself, without any external help or communication.
- Group activities and assignments: This course includes group work and pair work. The guidelines for individual and group work will be made available on Carmen for each activity and assignment, but please let me know if you have any questions.
- Presentations: You must complete the oral presentations yourself and/or with your group, without any additional, external help or communication. The guidelines will be posted on Carmen for each presentation, but please let me know if you have any questions.
- Collaboration and informal peer-review: The course includes many opportunities for formal collaboration with your classmates. Listen to your classmates and give them feedback on their comprehensibility.

Late Assignments

Late submissions will not be accepted without a valid excuse (check course syllabus page 5). Please refer to Carmen for due dates.

Instructor Feedback and Response Time

I am providing the following list to give you an idea of my intended availability throughout the course. Remember that you can call [614-688-4357 \(HELP\)](tel:614-688-4357) at any time if you have a technical problem.

- **Preferred contact method:** If you have a question, please contact me first through my Ohio State email address. I will reply to emails within **24-48 hours on days when class is in session at the university**.
- **Class announcements:** I will send all important class-wide messages through the Announcements tool in CarmenCanvas. Please check [your notification preferences](http://go.osu.edu/canvas-notifications) (go.osu.edu/canvas-notifications) to ensure you receive these messages.
- **Discussion board:** I will check and reply to messages in the discussion boards once mid-week and once at the end of the week.
- **Grading and feedback:** For large weekly assignments such as recordings, you can generally expect feedback within **seven days**.

Grading Scale

93–100: A
 90–92.9: A-
 87–89.9: B+
 83–86.9: B
 80–82.9: B-
 77–79.9: C+
 73–76.9: C
 70–72.9: C-
 67–69.9: D+
 60–66.9: D
 Below 60: E

Other Course Policies

Health and safety requirements:

All students, faculty and staff are required to comply with and stay up to date on all university safety and health guidance (<https://safeandhealthy.osu.edu>), which includes wearing a face mask in any indoor space and maintaining a safe physical distance at all times. Non-compliance will result in a warning first, and disciplinary actions will be taken for repeated offenses.”

Discussion and Communication Guidelines

The following are my expectations for how we should communicate as a class. Above all, please remember to be respectful and thoughtful.

- **Arabic is the language of our classroom;** you are expected to speak in Arabic from the time you enter the classroom. Maintaining our Arabic speaking learning environment is beneficial to everyone. Students are required to use Arabic as much as possible in class. Unwillingness to use Arabic in class will reflect negatively on your grade.
- **Writing and/or recording style**s: While there is no need to participate in class discussions as if you were writing a research paper, you should remember to write or record using good grammar, spelling, and punctuation.
- **Tone and civility:** Let us maintain a supportive learning community where everyone feels safe and where people can disagree amicably. Remember that sarcasm does not always come across online.

- **Citing your sources:** When we have academic discussions, please cite your sources to back up what you say. For the textbook or other course materials, list at least the title and page numbers. For online sources, include a link.
- **Backing up your work:** Consider composing your academic posts in a word processor, where you can save your work, and then copying into the Carmen discussion.
- **Help with Arabic:** Please feel free to contact me or the NELC tutor if you need to work more on your language skills outside the classroom. We are ready and willing to help you in overcoming any difficulties that you might encounter as you learn Modern Standard Arabic.

Academic Integrity Policy

See [Descriptions of Major Course Assignments](#) for specific guidelines about collaboration and academic integrity in the context of this in-person class.

Ohio State’s Academic Integrity Policy

Academic integrity is essential to maintaining an environment that fosters excellence in teaching, research, and other educational and scholarly activities. Thus, The Ohio State University and the Committee on Academic Misconduct (COAM) expect that all students have read and understand the university’s [Code of Student Conduct](#) (studentconduct.osu.edu), and that all students will complete all academic and scholarly assignments with fairness and honesty. Students must recognize that failure to follow the rules and guidelines established in the university’s *Code of Student Conduct* and this syllabus may constitute “Academic Misconduct.”

The Ohio State University’s *Code of Student Conduct* (Section 3335-23-04) defines academic misconduct as: “Any activity that tends to compromise the academic integrity of the university or subvert the educational process.” Examples of academic misconduct include (but are not limited to) plagiarism, collusion (unauthorized collaboration), copying the work of another student, and possession of unauthorized materials during an examination. Ignorance of the university’s *Code of Student Conduct* is never considered an excuse for academic misconduct, so I recommend that you review the *Code of Student Conduct* and, specifically, the sections dealing with academic misconduct.

It is the responsibility of the Committee on Academic Misconduct to investigate or establish procedures for the investigation of all reported cases of student academic misconduct. The term “academic misconduct” includes all forms of student academic misconduct wherever committed; illustrated by, but not limited to, cases of plagiarism and dishonest practices in connection with examinations. Instructors shall report all instances of alleged academic misconduct to the committee (Faculty Rule 3335-5-487). For additional information, see the Code of Student Conduct <http://studentlife.osu.edu/csc>.

Other sources of information on academic misconduct (integrity) to which you can refer include:

- [Committee on Academic Misconduct](http://go.osu.edu/coam) (go.osu.edu/coam)
- [Ten Suggestions for Preserving Academic Integrity](http://go.osu.edu/ten-suggestions) (go.osu.edu/ten-suggestions)
- [Eight Cardinal Rules of Academic Integrity](http://go.osu.edu/cardinal-rules) (go.osu.edu/cardinal-rules)

Copyright for Instructional Materials

The materials used in connection with this course may be subject to copyright protection and are only for the use of students officially enrolled in the course for the educational purposes associated with the course. Copyright law must be considered before copying, retaining, or disseminating materials outside of the course.

Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct

The Ohio State University is committed to building and maintaining a community to reflect diversity and to improve opportunities for all. All Buckeyes have the right to be free from harassment, discrimination, and sexual misconduct. Ohio State does not discriminate on the basis of age, ancestry, color, disability, ethnicity, gender, gender identity or expression, genetic information, HIV/AIDS status, military status, national origin, pregnancy (childbirth, false pregnancy, termination of pregnancy, or recovery therefrom), race, religion, sex, sexual orientation, or protected veteran status, or any other bases under the law, in its activities, academic programs, admission, and employment. Members of the university community also have the right to be free from all forms of sexual misconduct: sexual harassment, sexual assault, relationship violence, stalking, and sexual exploitation.

To report harassment, discrimination, sexual misconduct, or retaliation and/or seek confidential and non-confidential resources and supportive measures, contact the Office of Institutional Equity:

1. Online reporting form at equity.osu.edu,
2. Call 614-247-5838 or TTY 614-688-8605,
3. Or email equity@osu.edu

The university is committed to stopping sexual misconduct, preventing its recurrence, eliminating any hostile environment, and remedying its discriminatory effects. All university employees have reporting responsibilities to the Office of Institutional Equity to ensure the university can take appropriate action:

- All university employees, except those exempted by legal privilege of confidentiality or expressly identified as a confidential reporter, have an obligation to report incidents of sexual assault immediately.
- The following employees have an obligation to report all other forms of sexual misconduct as soon as practicable but at most within five workdays of becoming aware of such information: 1. Any human resource professional (HRP); 2. Anyone who supervises faculty, staff, students, or volunteers; 3. Chair/director; and 4. Faculty member.



Your Mental Health

As a student you may experience a range of issues that can cause barriers to learning, such as strained relationships, increased anxiety, alcohol/drug problems, feeling down, difficulty concentrating and/or lack of motivation. These mental health concerns or stressful events may lead to diminished academic performance or reduce a student's ability to participate in daily activities. No matter where you are engaged in distance learning, The Ohio State University's Student Life Counseling and Consultation Service (CCS) is here to support you. If you find yourself feeling isolated, anxious or overwhelmed, [on-demand mental health resources](https://go.osu.edu/ccsondemand) (go.osu.edu/ccsondemand) are available. You can reach an on-call counselor when CCS is closed at [614- 292-5766](tel:614-292-5766). **24-hour emergency help** is available through the [National Suicide Prevention Lifeline website](https://suicidepreventionlifeline.org) (suicidepreventionlifeline.org) or by calling [1-800-273-8255\(TALK\)](tel:1-800-273-8255). [The Ohio State Wellness app](https://go.osu.edu/wellnessapp) (go.osu.edu/wellnessapp) is also a great resource.

Accessibility Accommodations for Students with Disabilities

Requesting Accommodations

The university strives to make all learning experiences as accessible as possible. If you anticipate or experience academic barriers based on your disability including mental health, chronic or temporary medical conditions, please let me know immediately so that we can privately discuss options. To establish reasonable accommodations, I may request that you register with [Student Life Disability Services \(SLDS\)](#). After registration, make arrangements with me as soon as possible to discuss your accommodations so that they may be implemented in a timely fashion. In light of the current pandemic, students seeking to request COVID-related accommodations may do so through the university's request process, managed by Student Life Disability Services.

Disability Services Contact Information

- Phone: [614-292-3307](tel:614-292-3307)
- Website: slds.osu.edu
- Email: slds@osu.edu
- In person: [Baker Hall 098, 113 W. 12th Avenue](#)



Accessibility of Course Technology

This online course requires use of CarmenCanvas (Ohio State's learning management system) and other online communication and multimedia tools. If you need additional services to use these technologies, please request accommodations with your instructor.

- [CarmenCanvas accessibility](https://go.osu.edu/canvas-accessibility) (go.osu.edu/canvas-accessibility)
- Streaming audio and video
- [CarmenZoom accessibility](https://go.osu.edu/zoom-accessibility) (go.osu.edu/zoom-accessibility)
- Collaborative course tools



Course Schedule (Subject to modifications)

Refer to the Carmen Canvas course for up-to-date due dates and more details.

Week	Dates	Lessons	Quizzes/ Exams/Presentations
1	Aug.24-27	Al-Kitaab I Lessons' 1-10 General Review مراجعة عامة للدروس من 1 إلى 10	Introduction & Review
2	Aug.31-Sep.3	Al-Kitaab I Lesson 11 أصعب قرار في حياتي المفردات السينماع والقيّض	
3	Sep.7-10	Al-Kitaab I Lesson 11 القواعد 1: جملة الّفق القواعد 2: أوزان الدّعل	Quiz 1 (Online)
4	Sep.14-17	Al-Kitaab I Lesson 12 أشعر بالخجل أحزانًا المفردات السينماع والقيّض	
5	Sep.21-24	Al-Kitaab I Lesson 12 القواعد 1: المسنّوب والزّنيّ القواعد 2: السم المنسوب القواعد 3: الجملة الدّعليّة Verb-subject agreement	
6	Sep.28-Oct.1	Al-Kitaab I Lesson 13 لمأذا نرت البقاء في أمريكا؟ المفردات السينماع والقيّض	Quiz 2 (Online)
7	Oct.5-8	Al-Kitaab I Lesson 13 القواعد 1: "أن" و "إن" القواعد 2: "زني الماضي: لم + المضارع المجزوم.	Oral Presentation I & Review
8	Oct. 12-13 Fall break: OCT. 14-15	القواعد 1: مراجعة المضارع المرفوع والمنسوب والمجزوم MIDTERM EXAM	Midterm (Online) (Oct 12 & 13)
9	Oct.19-22	Al-Kitaab II Lesson 1 سكن واستقرار المفردات السينماع والقيّض	
10	Oct.26-29	Al-Kitaab II Lesson 1 الدّعل: نذ نّبيّ	



Week	Dates	Lessons	Quizzes/ Exams/Presentations
		القواعد 1: أوزان الدخّل القواعد 2: اسم المكان	
11	Nov.2-5	Al-Kitaab II Lesson 1 القواعد 3: الإضافة: معرفة وذكرة القواعد 4: الجملة السميّة: الخبر المقدم لوصف الأماكن	Quiz 3 (Online)
12	Nov.10-12 Veterans Day: NOV. 11	Al-Kitaab II Lesson 2 من البيت إلى الـ وق المفردات السينما والـ ق	
13	Nov.16-19	Al-Kitaab II Lesson 2 الدخّل: بئي الدخّل: لـ يس القواعد 1: الـ الموصول بالنص حى ”ما“ و ”من“	Quiz 4 (Online)
14	Nov.23 No classes on Nov 24-25 Thanksgiving Day - and on Nov 26 (F) Indigenous Peoples' Day /Columbus Day	Al-Kitaab II Lesson 2 القواعد 2: مراجعة الـ الذي بالنص حى القواعد 3: الـ شبيهه: مثل، كـ، كما	
15	Dec.7-8 (last day of classes)	General Review مراجعة عامّة	Review & Oral Presentations II
Exam Week	Will be added	Time:	Final Exam (Online)

بالثّ وفيق إن شاء هللا



Example: WEEK 2 Homework Schedule

<p>1-2 hours</p>	<p style="text-align: center;"><u>HOMEWORK Schedule for week 2</u></p> <p style="text-align: right;">Due Wednesday Lesson 11</p> <p>1-دراسة المفردات الجديدة ص 226-227 والسماع إلى كالمفردات في موقع الكتاب 2-تمرين 4: كتابة جمل المفردات من الوب (ال أحد / بحر / تبادل / بين / جبل / نجارية / نج / سج / جولة / سوق / صيدا / بقة .) للسلامة في الموقع</p> <p>-Study vocab list p. 226-227, listen to, repeat and write in Arabic vocab sentences online (Drill 4) (last word “صيدلية pharmacy”) submit online on the Al-Kitaab webcompanion website, follow instructions in course guidelines: Al Kitaab Webcompanion Free Access Fall 2021 Instructions</p>	<p>Tuesday, August 31 الثلاثاء 31 آب أغسطس</p>
<p>1-2 hours</p>	<p style="text-align: right;">Due Thursday Lesson 11</p> <p>1-Do drills 1 & 2 p. 228-229-230 - submit online. submit online on the webcompanion website You can download and listen to the sentences from the following links:</p> <ul style="list-style-type: none"> • Lesson11 Drill 1 Page 228 Part 1.m4a • Lesson11 Drill 1 Page 229 Part 2.m4a 	<p>Wednesday, September 1 الأربعاء 1 أيلول أيلول</p>
<p>1-2 hours</p>	<p style="text-align: right;">Due Friday Lesson 11</p> <p>1-Review\Study vocab list p. 226-228, listen to, repeat, and write in Arabic vocab sentences online (Drill 8) submit online on the webcompanion website 2- Preparation for class: Reading pages 240-241 \Drill 14 -page 242 No submission-questions will be discussed in class tomorrow. Take a tour and visit the links posted on Canvas in Module 1/Day 4. Enjoy! اسمعوا بالرحلة!!</p>	<p>Thursday, September 2 الخميس 2 أيلول</p>
<p>1-2 hours</p>	<p style="text-align: right;">Due Tuesday Lesson 11</p> <p>1. Watch the video of the story in online (Drill 13A) & do drill 13 # 5 p. 236 – submit online مشاهدة فيديو خالد بالنصحي "أشعر بالخجل أحزاناً" تمرين 13 -Practice reading the main story posted on Carmen- no submission • Main story lesson 11.pdf درس 11 : التي تقرأ شعر بالخجل أحزاناً 2.Study جملة الصفة Indefinite Noun Adjective Phrase p. 233-234 & do Drill 9 submit online on the webcompanion website 3- Drill 18 review- submit online on the webcompanion website</p>	<p>Friday, September 3 الثلاثاء 3 أيلول أيلول</p>



GE Rationale - Foreign Language

Arabic 1103 Intermediate Modern Standard Arabic I Online Syllabus

Course objective: This online course is a continuation of the prior courses Elementary Modern Standard Arabic I & II, Arabic 1101 and Arabic 1102 and the third course of a sequence that leads to fulfillment of the general education (GE) requirement for the Foreign Language category. It focuses on the further development of the fundamental skills of listening, speaking, reading and writing in Modern Standard Arabic and the development of cultural knowledge and linguistic competency. The goal of this course is to increase student's knowledge of the Arabic language with a focus on Modern standard Arabic and the culture through a communicative and interactive approach. In other words, although students will be expected to learn grammatical structures, the emphasis will be on functional use of the language. By the end of this course the student will be able to speak, read, write and listen to Modern Standard Arabic at an intermediate level.

This course leads to fulfillment of the general education (GE) requirement for the Foreign Language category.

Expected Learning Outcomes:

1. Students employ communicative skills (e.g. speaking, listening, reading, and/or writing) in a language other than their native language.

Speaking, listening, reading, and writing activities and tasks that have been chosen for this course will focus on developing the **Modern Standard Arabic** skills of foreign language learners:

In speaking, students will be able to create with the language in various timeframes (past, present, future) , ask and answer basic questions on many familiar topics, give some explanations and excuses, ask and give simple directions and advice, talk about themselves, personal interests, family, residence, likes and dislikes, use more cultural expressions and show more awareness about cultural differences and similarities and areas of study and academic interest.

Interactive activities are used extensively to help students practice the above skill. Students work in pairs or small groups and practice interpersonal communication through various role-play simulations and interviews.

In Listening, students will comprehend information in Modern standard Arabic presented to them in simple discussions and short presentations and lectures by native speakers. Students are expected to be able to comprehend simple statements and questions that relate to their immediate environment, familiar topics and some general topics.

Activities to practice the interpretive listening\viewing of students will be conducted in class in an interactive way so students who work in pairs or small groups listen and watch a variety of authentic audio materials based on daily life situations, weather forecast, social interactions, daily routines, weekly schedules, short biographies, etc.

In reading, Students will be able to recognize and identify all the diacritical marks of Arabic. They will apply a variety of strategies such as using context cues, their own cultural background,

familiar vocabulary and expressions and structures, cognates' recognition and roots and patterns to derive meaning from texts on familiar topics and activities with or without visual support. They will be able to scan short authentic texts on familiar topics and some general interest topics (menus, brochures, infographics, TV shows programs, short biographies excerpts, magazine articles, interviews etc.) and extract from them the general idea, and specific details and idiomatic expressions, to be able to comprehend the texts with speed and with minimal use of dictionaries. Reading materials other than the ones in the textbook will come mainly from books, magazines and the internet and will consist of texts of varying length containing factual and biographical information, charts, schedules, narrations, descriptions of people, places, and things, and very short stories on familiar topics and situations, etc. Students' responses will vary and may include multiple choice, true/false, matching, etc. More open-ended responses may be requested. Interactive activities are used extensively to help students practice the above skill. Students work in pairs or small groups.

In writing, students are expected to be able to write simple short narratives in major time frames and describe places, people and things and express basic opinions about them while making simple contrasts and comparisons.

Students will start writing simple sentences and structures on a variety of highly familiar topics. Many different types of writing assignments will be assigned regularly, and students are expected to write a composition based on the new learned topic. They are also expected to be able to write, with accurate spelling and structure, compositions of varying short length, dealing with the self or the immediate environment and general interests. In addition, they are expected to be able to write short informal letters, requests and replies related to simple social functions, and fill out application forms, lists, short resumes, and the like.

2. Students describe and analyze the cultural contexts and manifestations of the peoples who speak the language that they are studying.

Authentic Arabic materials that give insights into the Arab culture used in this course will help FL learners explore the Arab culture and build a positive attitude towards the language and its people and they will strengthen their language abilities in MSA.

Students will acquire a general understanding of aspects of Arab culture connected to everyday life, including culturally important expressions commonly used among friends and acquaintances in different countries of the Arab world. They will be exposed to a variety of topics related to the Arab culture, history, literature, art as well as popular culture and lifestyle such as Family life, marriage, studies, celebrations, traditions, social customs, and habits, etc.

They will develop an awareness of the differences and variations in the Arab culture of the countries of the Arab world and analyze some of their aspects.

They will demonstrate a broad understanding of a variety of topics related to the Arab culture by working on group projects, short essays, and presenting on topics related to the Arab world and the Arab culture.

3. Students compare and contrast the cultures and communities of the language that they are studying with their own.

Varied authentic materials that have a theme of comparing and contrasting elements of the Arab culture and American culture are studied in this course and will present aspects and features related to the Arab culture in the United States and in the Arab world. This will allow students to compare and contrast a variety of topics related to Arabs and the Arab culture, society, and history, to features of their own culture.

The topics will engage students in online discussions about various cultural differences and similarities throughout the course such as the clash of cultures and perspectives, negotiating identity, generational differences, etc. Students will reflect and show more awareness about cultural differences and similarities and analyze them.

Online discussions, presentations, essays, projects, digital stories will help students to think about these differences and similarities and reflect on them.

The different online reading, listening, speaking, and writing tasks and activities assigned during this course will help students develop this cultural awareness and reflect on their own culture.

GE Assessment Plan for Foreign Language
Arabic 1103 Intermediate Modern Standard Arabic I Online Syllabus

GE Expected Learning Outcomes	Methods of Assessment <i>*Direct methods are required. Additional indirect methods are encouraged.</i>	Level of student achievement expected for the GE ELO. <i>(forexample, define percentage of students achieving a specified level on a scoring rubric)</i>	What is the process that will be used to review the data and potentially change the course to improve student learning of GE ELOs?
<p><u>ELO 1</u></p> <p>Students employ communicative skills (e.g. speaking, listening, reading, and/or writing) in a language other than their native language.</p>	<p><u>Direct:</u> Online weekly reading quizzes, online short assignments, online exams, essays, presentations</p> <p><u>Indirect:</u> opinion survey</p>	<p><u>Direct measures:</u> We expect “excellent” or “good” from 80% or more of students</p>	<p>The instructor will review the assessment data and if changes are necessary she will meet with the Director of Undergraduate Studies to discuss the course. This will happen annually if necessary for the first two years the course is offered. Where problems appear, issues will be brought to the Director of Undergraduate Studies and the Chair</p>
<p><u>ELO 2</u></p> <p>Students describe and analyze the cultural contexts and manifestations of the peoples who speak the language that they are studying.</p>	<p><u>Direct:</u> Online weekly reading quizzes, online short assignments, online exams, essays, presentations</p> <p><u>Indirect:</u> opinion survey</p>	<p><u>Indirect:</u> We expect 85% or more “agree” or “strongly agree” from students at the end of the semester</p>	<p>The instructor will review the assessment data and if changes are necessary she will meet with the Director of Undergraduate Studies to discuss the course. This will happen annually if necessary for the first two years the course is offered. Where problems appear, issues will be brought to the Director of Undergraduate Studies and the Chair</p>

<p><u>ELO 3</u></p> <p>Students compare and contrast the cultures and communities of the language that they are studying with their own.</p>	<p><u>Direct:</u> Online weekly reading quizzes, online short assignments, online exams, essays, presentations</p> <p><u>Indirect:</u> Opinion survey</p>		<p>of the department, and if needed, the whole faculty.</p>
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Appendix: Assessment Rubric for Arabic 1103 course

Two examples of direct measures:

1. Students will take online weekly quizzes on readings and other course materials

a) ELO 1 example question:

Speaking activity on Zoom and in the breakout rooms: Students will prepare five questions using future tense to ask their partners about the things they will do during the fall break and their future projects. They should think of what they would say in response to these questions and they should use the future and its negation from lessons 12 and 13 to complete this task.

b) ELO 2 example question:

Presentation short videos to be posted on Canvas in the pinned discussion: Students will prepare a 2-3-minute monologue in Modern standard Arabic about one of the following topics:

- Significant Arab figure/personality/leader and his/her impact on the country (leader, king, designer, poet ...)
- An Arab cultural or social tradition (marriage, popular social practices)

c) ELO 3 example question:

Lesson 1- Post reading activity to be posted in the pinned discussion on Canvas: "Marriage in the family home – a Problem or a solution?"
Discussions: Students will post their opinions about the solution presented in this reading: *The newlyweds should live with the extended family for financial reasons.* They will compare and contrast the proposed solution with the wedding traditions and customs in the United States and their home culture.

2. Sample of short assignments used to assess achievement of ELO 1, ELO 2, and ELO 3 These questions will be assessed on a scale of Excellent-Good-Satisfactory-Poor.

a) ELO 1 sample assignment:

Students will participate in the following project: Arabic Letter Writing with Pen Pals: A Correspondence between university students studying Arabic as a foreign language.

The aim of this collaborative project is to exchange friendly letters in Arabic by email with the college students who are learning Arabic (3rd semester) at another university or with another section at OSU:

They will write letters and share information about the culture and customs of any Arab country of their choice.

They will use the vocabulary learned in class (Al-Kitaab I & 2, all chapters studied so far) and they will practice their Arabic writing and reading skills and

*will also make new friends while using their Arabic skills.
In this project, you will write two letters/emails and send them to your assigned Pen Pal from your OSU email only- Check the guidelines posted on Canvas.*

b) ELO 2 example question:

Discussion on Canvas: Students will listen to a famous Tunisian poet reciting his poem about peace (with English subtitles) then they will read it and answer some questions and write reflections about this poem. Students will read and comment on two replies/reflections.

c) ELO 3 example question:

Speaking Activity on Zoom: Pair work. Comparing\Contrasting study challenges\habits.
Students will prepare a role-play about the difficulties an Arab student may face upon the start of his\her student life at OSU and the advice or suggestions that could help him\her overcome these difficulties and help him\her adapt to the new experience.

Indirect measure:

Opinion Survey

At the beginning and the end of the course, students will be asked to fill in an opinion survey. The survey will include self-assessment questions that evaluate their perceived abilities and skills related to the GE learning outcomes at the beginning of the semester and again at the end. The survey will also include several questions that will give students a chance to demonstrate mastery of the GE learning outcomes.

ELO 1

Students employ communicative skills (e.g. speaking, listening, reading, and/or writing) in a language other than their native language.

This course provided opportunities for me to meet this objective.

Agree Strongly	Agree	Neutral	Disagree	Disagree strongly

Please explain:

ELO 2

Students describe and analyze the cultural contexts and manifestations of the peoples who speak the language that they are studying.

This course provided opportunities for me to meet this objective.

Agree Strongly	Agree	Neutral	Disagree	Disagree Strongly

Please explain:

ELO 3

Students compare and contrast the cultures and communities of the language that they are studying with their own.

This course provided opportunities for me to meet this objective.

Agree Strongly	Agree	Neutral	Disagree	Disagree

				strongly

Please explain:

Arts and Sciences Distance Learning Course Component Technical Review Checklist

Course: Arabic 1103

Instructor: TBD

Summary: Intermediate Modern Standard Arabic I Online

Standard - Course Technology	Yes	Yes with Revisions	No	Feedback/Recomm.
6.1 The tools used in the course support the learning objectives and competencies.	X			<ul style="list-style-type: none"> Office 365 Carmen
6.2 Course tools promote learner engagement and active learning.	X			<ul style="list-style-type: none"> CarmenZoom Synchronous lectures Carmen Discussion Board posts.
6.3 Technologies required in the course are readily obtainable.	X			All tools are available via OSU site license free of charge.
6.4 The course technologies are current.	X			All are updated regularly.
6.5 Links are provided to privacy policies for all external tools required in the course.	X			No external tools are used.
Standard - Learner Support				
7.1 The course instructions articulate or link to a clear description of the technical support offered and how to access it.	X			Links to 8HELP are provided
7.2 Course instructions articulate or link to the institution's accessibility policies and services.	X			a
7.3 Course instructions articulate or link to an explanation of how the institution's academic support services and resources can help learners succeed in the course and how learners can obtain them.		X		Add statement b
7.4 Course instructions articulate or link to an explanation of how the institution's student services and resources can help learners succeed and how learners can obtain them.		X		Add statement c
Standard – Accessibility and Usability				
8.1 Course navigation facilitates ease of use.	X			Recommend using the Carmen Distance Learning "Master Course" template developed by ODEE and available in the Canvas Commons to provide student-users with a consistent user experience in terms of navigation and access to course content.
8.2 Information is provided about the accessibility of all technologies required in the course.	X			No 3 rd party tools are used.
8.3 The course provides alternative means of access to course materials in formats that meet the needs of diverse learners.	X			Instructions are provided to obtain materials in another format.
8.4 The course design facilitates readability	X			
8.5 Course multimedia facilitate ease of use.	X			All assignments and activities that use the Carmen LMS with embedded multimedia facilitates ease of use. All other multimedia resources facilitate ease of use by being available through a standard web browser

Reviewer Information

- Date reviewed: 11/6/20
- Reviewed by: Ian Anderson

Notes: Remove the word syllabus after the class title.

^aThe following statement about disability services (recommended 16 point font):
Students with disabilities (including mental health, chronic or temporary medical conditions) that have been certified by the Office of Student Life Disability Services will be appropriately accommodated and should inform the instructor as soon as possible of their needs. The Office of Student Life Disability Services is located in 098 Baker Hall, 113 W. 12th Avenue; telephone 614- 292-3307, slds@osu.edu; slds.osu.edu.

^bAdd to the syllabus this link with an overview and contact information for the student academic services offered on the OSU main campus.

<http://advising.osu.edu/welcome.shtml>

^cAdd to the syllabus this link with an overview and contact information for student services offered on the OSU main campus. <http://ssc.osu.edu>. Also, consider including this link in the “Other Course Policies” section of the syllabus.